



**School District of Clay County
Green Cove Springs, Florida**

**Teacher Inservice Center - Fleming Island High School
2233 Village Square Parkway
Hearings for Special Actions regarding Students - None
REGULAR MEETING - 7:00 p.m.**

September 20, 2012 Regular Meeting

Invocation

Pledge of Allegiance

Call to Order (7:00 p.m.)

1. Attendance

Minutes: Present: Janice Kerekes, District 1; Carol Studdard, District 2; Charles Van Zant, Jr., District 3; Frank Farrell, District 4 and Lisa Graham, District 5. Superintendent Ben Wortham was also present.

Consent Agenda

Superintendent

2. C-1 Minutes of Regular Meeting on August 21, 2012

Attachment: MinsRegMtg 08-21-12.pdf

3. C-2 Letter of Agreement between Communities in Schools of NE FL, Inc. and the School District of Clay County for 2012-2013

Attachment: CommInSch-LtrofAgreement.pdf

School Board Attorney

4. C-3 Settlement of Personal Injury Claim of Jazlyn Gustin

5. C-4 Settlement of Personal Injury Claim of Nyika Mendez

6. C-5 Safety and Articulation Agreement 2012-2013

Attachment: SafetyandArticulationAgreement.pdf

Deputy Superintendent

7. C-6 Amendment to the 2012-2013 Calendars

Attachment: Calendar - Student 2012-2013.pdf

8. C-7 Proposed Allocation Changes for 2012-2013

Attachment: Allocation Summary - Backup
September 20, 2012.pdf

Human Resources

9. C-8 Personnel Consent Agenda

Attachment: Personnel Consent Agenda 9-20-
12.pdf

10. C-9 2012-2013 Certificated Salary Schedule

Attachment: = 2012-2013 CERTIFICATED (from
CCEA Aug Rat) 9-20-12.pdf

Instruction

11. C-11 Student Travel

Attachment: Sept 2012 Student Travel.pdf
Attachment: Sept 2012 Student Travel - part
2.pdf

12. C-12 Out-of-State Travel for IB Teacher Training

Attachment: Sept 2012 Out-of-State Teacher
Travel.pdf

13. C-13 Post Secondary Adult Vocational (PSAV) Tuition
2012-13

Attachment: DOE 2012-13 District
Postsecondary Student Fee Survey.pdf

14. C-14 SEDNET LSF Amendment 1 7/2012

Attachment: SEDNET LSF Amendment 1 7
2012.pdf

15. C-15 2012-2013 Master Inservice Plan Review

Attachment: MIP 2010-2015 Board
Review September 2012.pdf

16. C-16 Safety and Education Articulation Agreement
between the School Board of Clay County and the Green
Cove Springs Police Department

Attachment: GCSPD SEAA.pdf

17. C-17 Safety and Education Articulation Agreement between the School Board of Clay County and the Orange Park Police Department

Attachment: OPPD SEAA.pdf

18. C-19 Out of State Travel - Washington, DC Nov 28, 2012-Dec 1, 2012

Business Affairs

19. C-20 Warrants and Vouchers for August, 2012

Attachment: Warrants & Vouchers August, 2012.pdf

20. C-21 Monthly Property Report - August, 2012 - Furniture/Equipment

Attachment: Furniture-Equipment Report-August, 12.pdf

21. C-22 Monthly Property Report - August, 2012 - AV Materials

Attachment: Audiovisual Report-August, 12.pdf

22. C-23 Monthly Property Report - August, 2012 - Software

Attachment: Software Report-August, 12.pdf

23. C-24 Monthly Property Report - August, 2012 - Vehicles

Attachment: Vehicles Report-August, 12.pdf

24. C-25 Deletion of Certain Items Report - September, 2012

Attachment: Deletion Report-September, 12.pdf
Attachment: Deletion Report-(Attachments), September, 12.pdf

25. C-26 Bids to Be Awarded September 2012

26. C-27 Bid Renewals September 2012

27. C-28 Budget Amendments for the Month of June, 2012

Attachment: budget cover sheet impact stmt .pdf
Attachment: June Budget Amendments.pdf

28. C-29 Superintendent's Annual Financial Report for the FYE 6-30-2012

Attachment: [ESE 348.pdf](#)

Support Services

29. [C-30 Substantial and Final Completion of Middleburg High School Re-Pipe Kitchen Water and Sewer](#)

Attachment: [MBHS Substantial & Final Completion.pdf](#)

30. [C-31 Substantial and Final Completion of Charles E. Bennett Elementary School Re-Pipe Kitchen Water and Sewer](#)

Attachment: [CEB Substantial & Final Completion.pdf](#)

31. [C-32 Green Cove Springs Junior High School Fire Alarm Replacement Contract Award](#)

Attachment: [GCSJH Fire Alarm Replacement Final Bid Tab.pdf](#)

32. [C-33 Project Priority List \(P.P.L.\) to Identify Eligible Projects for C.O. & D.S. Expenditures](#)

Attachment: [PPL 9.20.12.pdf](#)

33. [C-34 Additive Change Order #8 for Orange Park High School Renovate/Remodel West Campus](#)

Attachment: [CO 8 OPHS Renovate.Remodel West Campus.pdf](#)

34. [C-35 Substantial and Final Completion of Keystone Heights High School Fire Alarm Replacement](#)

Attachment: [Sub Comp, KHH Fire Alarm.pdf](#)
Attachment: [Final Comp, KHH Fire Alarm.pdf](#)

35. [C-36 Substantial and Final Completion of Orange Park High School Install VAV/Duct Heaters in New Roof Top Units in Building 1](#)

Attachment: [Sub Comp, OPH VAVs.pdf](#)
Attachment: [Final Comp, OPH VAVs.pdf](#)

36. [C-37 Substantial and Final Completion of Orange Park High School Panelboard/Switch Gear Replacement](#)

Attachment: [Sub Comp, OPH Panelboard.pdf](#)
Attachment: [Final Comp, OPH Panelboard.pdf](#)

37. [C-39 Final Completion of Orange Park High School Renovation/Remodel West Campus – Phase I](#)

Attachment: [OPHS Renovate.Remodel West](#)

Adoption of Consent Agenda

38. Adoption of all remaining Consent Items

Minutes:

Motions:

Approve the Consent Items as presented, with the exception of those moved to Discussion. - PASS

Vote Results

Motion: Janice Kerekes

Second: Lisa Graham

Charles Van Zant, Jr. - Aye

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Motion Minutes: The Consent Agenda was approved with the exception of items C-10, C-18 and C-38, which were pulled to the Discussion Agenda.

Recognitions and Awards (None)

Scheduled Citizen Requests

39. Actions, Conduct and Position of Clay County School Board Members - Ms. Marjorie Caouette

Minutes: Stanley Pfenning, James Hord, Lyndel Hale and Michelle Hord commented on this item.

40. Emergency Declaration at August 21st Board Meeting - Mr. Shannon Thompson

Minutes: Mike Trudell spoke on behalf of Shannon Thompson. Stanley Pfenning commented.

41. Appointed Superintendent vs. Elected Superintendent - Mrs. Sylvia Croft

Minutes: Stanley Pfenning commented.

42. Elected vs. Appointed Superintendent - Ms. Lori McDade

Minutes: Stanley Pfenning commented.

43. School District Leadership and the Position of Superintendent - Elis Rojas

Minutes: Stanley Pfenning commented.

44. School District Leadership and the Position of Superintendent - Halik Carter

Minutes: Stanley Pfenning commented.

45. School District Leadership and the Position of Superintendent - Scott Burdick

Minutes: Stanley Pfenning commented.

46. School District Leadership and the Position of Superintendent - Jennifer Mantoni

Minutes: Mrs. Jennifer Mantoni was not present due to a family emergency.

47. School District Leadership and the Position of Superintendent - Stephanie Kearney-Quilling

Minutes:

Stanley Pfenning commented.

Mr. Van Zant noted for the record, that School Board Policy indicates that "No subject shall be allotted more than thirty (30) minutes at any School Board meeting" and supported the Chairman in using discretion in the policy.

Presenters

48. Career and Technical Education Presentation

Minutes: Paul Parker, Director of CTE, introduced Alice Paulk, Supervisor of CTE, who provided a powerpoint presentation of CTE programs available to students.

Discussion Agenda

School Board Members

49. Discuss Board Attorney Contract

Minutes: Mr. Van Zant moved to terminate the current contract, with a second by Lisa Graham. Discussion ensued among Board members. Mr. Van Zant provided a power point presentation. The item was ruled "out of order" by the Board Chairman as a non-action item. The following citizens spoke to this item: Ronnie Robinson, Tim Nguyen, Ben Owens, Sylvia Croft, Lyndel Hale and Stanley Pfenning. Gregg Gerlach spoke on behalf of Mr. Bickner.

Human Resources

50. Human Resources - Special Action A

Attachment: HR Special Action A 9-20-12.pdf (Confidential Item)

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Frank Farrell

Second: Janice Kerekes

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

51. Human Resources - Special Action B

Attachment: HR Special Action B 9-20-12.pdf (Confidential Item)

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Lisa Graham

Second: Frank Farrell
Frank Farrell - Aye
Lisa Graham - Aye
Janice Kerekes - Aye
Carol Studdard - Aye
Charles Van Zant, Jr. - Aye

52. Ratify the 2012-2013 Amendment to the 2010-2014 Master Contract between the Clay Educational Staff Professional Association and the School District of Clay County

Attachment: CESPA Ratification Document.pdf

Motions:

Ratify the Tentative Agreement. - PASS

Vote Results

Motion: Lisa Graham
Second: Janice Kerekes
Frank Farrell - Aye
Lisa Graham - Aye
Janice Kerekes - Aye
Carol Studdard - Aye
Charles Van Zant, Jr. - Aye

Motion Minutes: The Agreement was signed by Board Chairman Carol Studdard and CESPA President Kelly Griffis.

53. 2012-2013 Administrative/Managerial/Supervisory/Confidential Salary Schedule

Attachment: = 2012-2013 REVISIONS - ADMIN 9-20-12.pdf

Motions:

Approve the Salary Schedule as presented. - PASS

Administrative/Managerial/Supervisory personnel will receive a non-retroactive step advancement commencing with the paycheck on October 31, 2012.

Confidential employees' non-

retroactive step advancement will begin on October 31, 2012, in keeping with other support employees and the 2012-2013 CESP Contract amendment.

Vote Results

Motion: Janice Kerekes

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

Instruction

54. C-10 Appoint a Citizen Representative to the District Charter School Review Committee (Farrell)

Minutes: Mrs. Sandy Emery was appointed as the Citizen Representative to the District Charter School Review Committee after brief comments by Mr. Farrell.

Motions:

Approve the recommendation of Mrs. Sandy Emery as the community member for the Clay County Charter School Review Committee or propose the selection of another citizen representative. - PASS

Vote Results

Motion: Frank Farrell

Second: Janice Kerekes

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

55. C-18 Charter School Documents for Information Only (Farrell)

Attachment: Clay County Charter School

Plan.pdf

Attachment: Charter School Application Processes, Procedures, Guidelines and Timeline.pdf

Attachment: Technical Assistance Guide for Charter School Applicants.pdf

Minutes: This item was for Information ONLY.

Support Services

56. Saratoga Springs DRI Proposed Amendments to Development Order

Minutes:

Assistant Superintendent Jim Connell and Ms. Susan Fraser addressed the Board regarding Saratoga Springs DRI issues. A probable compromise was suggested. The Board agreed with the solution in principal and directed staff to work out the details.

57. C-38 Pre-Qualification of Contractors (Connell)

Attachment: Contractor List 9,20,12.pdf

Motions:

Approve the contractor pre-qualification list attached, with the deletion of Hoffman Plumbing. - PASS

Vote Results

Motion: Charles Van Zant, Jr.

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

58. Long Term Lease of Property at Thunderbolt Elementary School to the Clay County Board of County Commissioners

Minutes: Mr. Connell reviewed the lease agreement on the unused property at Thunderbolt Elementary. Improvements to the property will be provide through the BCC. There will be no access through school

property.

Motions:

Approval of the lease. - PASS

Vote Results

Motion: Lisa Graham

Second: Janice Kerekes

Frank Farrell - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Carol Studdard - Aye

Charles Van Zant, Jr. - Aye

Scheduled Citizen Item

59. Proposed Amendments to School Board Policy 1.02 B. Membership of the School Board

Minutes: Mr. Pfenning addressed the Board on term limits.

Presentations from the Audience

60. Comments

Minutes: Liz Crane spoke on Clay County's Reading Program. Alan Rizzo addressed the Board on superintendent position. Fred Gottshalk addressed the Board.

Superintendent's Requests

61. Items

Minutes: Superintendent Wortham requested a special meeting be set in October to approve Out-of-Field Teachers. The Board approved Wednesday, October 10 at 4:00 p.m. in the District Office conference room. Mr. Wortham reminded the Board of the required Organization Meeting on November 20th and requested that the December Board meeting be changed due to its close proximity to Christmas break. The Board approved Tuesday, December 18 at 7:00 p.m. in the Teacher Inservice Center at Fleming Island High School.

School Board's Requests

62. Comment

Minutes: Mrs. Graham requested the possibility of reviewing the entire School Board Policy in the near future for updates and changes.

Attorney's Requests (None)

Adjournment (12:00 a.m.)

Superintendent

Chairman